

MINUTES
LAW LIBRARY ADVISORS' MEETING
April 25, 2018

Pursuant to notice duly given, the James J. Lunsford Law Library Advisors ("Advisors") met on Wednesday, April 25, 2018, at 12:00p.m. in the Law Library conference room at 701 E. Twiggs Street. The Advisors present were Judge Christopher Nash and Paige Greenlee and Susan Miles Whitaker. James Schmidt had a conflict and could not be in attendance, and Judge Nash was acting Chair for this meeting. Also in attendance were Paul Johnston, Esq. (representing the County Attorney's office), Lisa Wagner and Norma Wise.

Judge Nash, as acting Chair, opened the meeting at 12:00pm and followed the set agenda previously noticed.

Review and approve the Minutes of the Law Library Advisors' Meeting dated February 28, 2018

The Minutes of the meeting of the Law Library Advisors, dated February 28, 2018, were discussed and the Advisors had no comments or changes to the Minutes as presented. A motion was made by Paige Greenlee, seconded by Susan Miles Whitaker and unanimously approved to accept the Minutes of the February 28, 2018, Law Library Advisors' meeting as presented with no changes, additions or deletions.

Law Library Manager's Report

Norma Wise presented the Manager's Report updating the Advisors on comparison of March 2017 to March 2018. Norma explained that all statistics have shown significant growth across the board, except for programming which still remains a challenge.

The Law Library's FY18 Budget was reviewed by Ms. Wise from a report prepared by Sheryl Herold. The expenditures are well-within the limits for the first six months of FY18.

Old Business

Mrs. Wise attended the HCBA Board of Directors meeting on March 13, 2018, to discuss how the Law Library and the HCBA can work better together. They invited us to have at table at the Annual Membership luncheon on May 9, and they also requested us to have an article in

one of their upcoming journals, The Lawyer. It was a very fruitful meeting and they were very open to working with us in any way that suits both of our purposes.

New Business

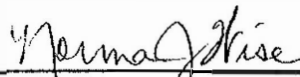
Patron Access Westlaw Contract – September 1, 2018 through August 31, 2021

Mrs. Wise informed the Advisors that the patron access Westlaw contract will be up for renewal in the next few months. Due to the length of time it takes for contracts to go through County Purchasing, it was motioned by Susan Miles Whitaker and seconded by Paige Greenlee and passed unanimously

Mrs. Wise will work with Library Services Technology and Contracts staff to negotiate the new contract for the years 2018-2021. Mrs. Wise will keep the Advisors informed as to the negotiations and let them know as soon as possible if any problems arise before a scheduled meeting, if warranted.

There being no further items to discuss, the meeting was adjourned at 12:18pm.

The next meeting of the Law Library Advisors will be held on Wednesday, June 27 2018, at 12pm.



Norma J. Wise

Ex Officio Secretary to the Law Library Advisors